**REQUEST FOR EXPRESSION OF INTEREST # NACS-IC-2/6**

(Consulting Services, Individual Consultant)

**Procurement Specialist**

**Ukraine**

**National Agency of Ukraine for Civil Service**

**Project: Public Finance Management Support Programme for Ukraine**

**Grant # TF0B6630**

**1. BACKGROUND**

Ukraine has received financial assistance from the International Bank for Reconstruction and Development and International Development Association (“World Bank”), acting as administrator of the grant funds provided by the European Commission on behalf of the European Union (“Donor”) under the EC - World Bank Partnership Program Part III for Europe and Central Asia Programmatic Single-Donor Trust Fund (TF073423) in an amount of three million eight hundred nine thousand Euro (EUR 3,809,000) (“Grant”) toward the cost of Public Finance Management Support Programme for Ukraine Project. The Letter Agreement regarding the Grant TF0B6630 was signed between the Ukraine and the World Bank on 09.02.2022 (“Letter Agreement”).

The Project is aimed to better manage public resources through (i) launching of a country-wide HRMIS; (ii) reassessing and improving the efficiency of the Public Investment Management (PIM) system; and (iii) improving the governance of state-owned enterprises (SOEs). This is to be achieved through, inter alia, implementation of Phase 2 of Human Resource Management Information System (HRMIS) as foreseen under Part A “Country-wide launch of the Human Resource Management Information System (HRMIS)” (Project`s Part A).

The National Agency of Ukraine for Civil Service (NACS) is responsible for the implementation of Project’s Part A activities. Project’s Part D “Project Management and Implementation Support” covers relevant expenses of the NACS and the Ministry of Economy of Ukraine, another Project’s implementing entity.

The NACS, to strengthen its implementation capacity and ensure efficient execution of HRMIS’s Phase 2, will contract, though a competitive selection, a group of individual consultants - technical and HRMIS support specialists, as well as specialists on project management and fiduciary procedures – to NACS’s project implementation team. The group of individual consultants will be headed by a Team Leader appointed or contracted by NACS. Currently, the NACS is looking for a highly experienced and qualified Procurement Specialist (the Consultant) to support project procurement function. The purpose, scope and duration of consulting services required and qualification requirements to the Consultant are defined in the Terms of Reference (ToR).

**The Consultants shall meet the following qualifications requirements:**

Mandatory requirements:

1. Education degree in procurement/finance/economics/law/management/IT or similar;
2. At least three years of successful procurement experience in projects financed by the World Bank or other international financial organizations;
3. At least three years of practical experience in procurements of IT goods and services for state and/or local authorities;
4. Knowledge the World Bank Procurement Regulations for IPF Borrowers and experience of work in Bank’s Systematic tracking of exchanges in procurement (STEP) system;
5. Fluent Ukrainian, written and spoken English (at least Intermediate level);
6. Advanced level of computer skills, knowledge and practical skills of using standard MS packages (MS Word, Excel, Power Point), email and databases;

Desirable requirements:

1. Practical experience in procuring complex country-wide information systems in Ukraine;
2. Working experience in the area of IT technologies;
3. Knowledge and practical experience in applying local procurement laws and rules in Ukraine.

The CV shall be submitted together with information confirming applicant’s experience in the areas specified in this section. The NACS may at its discretion invite the potential Consultant to the interview to prove Consultant`s relevant skills.

The selection of the consultant will be performed in accordance with the Bank’s “[Procurement Regulations for IPF Borrowers](http://pubdocs.worldbank.org/en/178331533065871195/Procurement-Regulations.pdf)”, dated November 2020. In addition, please refer to paragraphs 3.14, 3.16 and 3.17 setting forth the World Bank's policy on conflict of interest.

Additional information may be obtained at the following address:

The National Civil Service Agency of Ukraine

15, Prorizna, Kyiv, 01601, Ukraine

+38(044)290-81-15

Interested applicants should submit their CVs in Ukrainian at the following e-mail address: [sosnovskyi@nads.gov.ua](mailto:sosnovskyi@nads.gov.ua) with mandatory copy to [hrmis\_zagal@nads.gov.ua](mailto:hrmis_zagal@nads.gov.ua), indicating the subject of the letter: “TF0B6630: NACS-IC-2/6: Procurement Specialist”. The deadline for submission of CVs is 15:00on 16.02.2023**.**